



Listing Release Form

I certify that I am the Designated Broker of record for the office ID from which the listings are being transferred. As the Designated Broker I, _____ authorize the transfer of listings as indicated.
Designated Broker Name (Please Print)

Designated Broker Signature

Office ID

Date

Complete if an Office has become inactive

Current Office ID:

New Office ID:

Complete for an Agent no longer with the office

Name:

ID:

New Office ID:

Complete for an Agent to Agent transfer

Name/ID:

transfer to Name/ID:

Transfer by MLS #: _____

Broker Initials

Initial and attach list of MLS #'s

Note: Once the agent has been transferred to the new office any remaining listings under your office ID will not be accessible until the remaining listings have been transferred to another agent within your office.

Transfer by status: _____

Broker Initials

Initial each applicable status (You may select more than one.)

Note: Once the agent has been transferred to the new office any remaining listings under your office ID will not be accessible until the remaining listings have been transferred to another agent within your office.

New: _____ Active: _____ Price Change: _____ Back on Market: _____ Contingent: _____

Temp.off Market: _____ Pending: _____ Expired: _____ Withdrawn: _____ Cancelled: _____

Sold: _____ Rented: _____

I certify that I am the Designated Broker of record for the office ID which the listings are being received. As the Designated

Broker I, _____ authorize the transfer of listings as indicated.
Designated Broker Name (Please Print)

Designated Broker Signature

Office ID

Date

Fraudulent requests are subject to Penalty. Please ensure the proper paperwork has been submitted to the Professional Services Dept. Listings cannot be transferred until the office transfer has been completed with the Realtor Association and RMLS.

*Regional MLS, Inc
4400 PGA Blvd, Suite 700
Palm Beach Gardens, FL 33410
561-627-4548 Fax: 561-627-1706*